

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
SEPTEMBER 9, 2015**

A. 10:00 A.M. CALL TO ORDER

**1. IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...
DESIGNATION OF “BATAVIA TOWNSHIP BICENTENNIAL MONTH
IN CLERMONT COUNTY”...15-0116-006...**

Recommendation that the Board of County Commissioners, Clermont County, Ohio, issue a Proclamation designating September 2015 as “Batavia Township Bicentennial Month in Clermont County”.

**2. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER
138-15/PAYMENT OF BILLS...**

Recommendation that the Board of County Commissioners adopt **Resolution Number 138-15** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated _____, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2015**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

**3. IN RE: CLERMONT COUNTY WATER RESOUCES DEPARTMENT...RELEASE
OF MAINTENANCE BOND AS SURETY FOR THE INSTALLATION OF
A SEWER MAIN EXTENSION AND ACCEPTANCE OF SAME INTO
THE COUNTY SEWER SYSTEM...14-0916-002...**

Recommendation of Heath Wilson, P.E., Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to authorize the release of a Maintenance Bond which provided surety for the installation of a sewer main extension to serve the following subdivision and to accept said sewer main extension into the County Sewer System pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Township	Sewer Main Extension Bond
Crosspointe Subdivision Section Two, Block D	Batavia	\$1,500.00

**4. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT...DESIGNATION OF APPOINTMENTS AND/OR RE-
APPOINTMENTS TO SERVE ON THE SOUTHERN OHIO
AGRICULTURAL AND COMMUNITY DEVELOPMENT FOUNDATION
REVIEW COMMITTEE FOR CLERMONT COUNTY...12-0806-001...**

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to appoint and/or re-appoint the following individuals to serve on the Southern Ohio Agricultural and Community Development Foundation Review Committee for Clermont County for the term of

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08/01/2015 through 07/31/2016:

Committee Member	Representation
David Uible	Clermont County Board of Commissioners
Lori Lenhart*	Agri-Business
Adele Evans**	Economic Development
Andrew T. Kuchta***	Community Development
John Melvin	Financial Sector

*new appointment/ succeeds Mark More whose term expired 07/31/2015
**new appointment/succeeds Andrew T. Kuchta whose term expired 07/31/2015
***new appointment/succeeds Margaret Jenkins whose term expired 07/31/2015

**5. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT...AWARD OF BID AND EXECUTION OF CONTRACT
FOR PROJECT NUMBER 2014-02 RELATIVE TO THE VILLAGE OF
WILLIAMSBURG “SOUTH FIFTH STREET SIDEWALK
IMPROVEMENTS” PROJECT IN CONCERT WITH THE CLERMONT
COUNTY COMMUNITY DEVELOPMENT ALLOCATION PROGRAM
(CDBG) FOR FISCAL YEAR 2014...15-0708-001...**

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to award the bid for Project Number 2014-02 relative to the Village of Williamsburg “South Fifth Street Sidewalk Improvements” Project in concert with the Clermont County Community Development Allocation Program (CDBG) for Fiscal Year 2014, pursuant to the plans and specifications, to JD Contracting Services, LLC, 188 Cook Ridge Road, Brooksville, Kentucky 41004, for the lowest and best bid received on 08/13/15 in the amount of \$50,831.80, and to execute the Contract relative thereto, with said services to commence upon issuance of a written Notice to Proceed from the Department of Community and Economic Development and to be completed by 12/31/2015, pursuant to and in compliance with the terms and conditions specified therein and the award of bid and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00015435-00 dated 08/28/15 relative thereto.

**6. IN RE: COUNTY ENGINEER...NOTIFICATIONS OF ROAD CLOSURES AND
TEMPORARY DETOURS TO THROUGH TRAFFIC ON HUNT ROAD IN
WAYNE TOWNSHIP, AS WELL AS, AN EMERGENCY ROAD
CLOSURE ON JOHNSON ROAD ALSO LOCATED IN WAYNE
TOWNSHIP...15-0901-001 AND 15-0904-001...**

Recommendation of Stephen H. Rabolt, County Administrator, to acknowledge the receipt of notifications from Patrick J. Manger, County Engineer, on 08/31/2015 and 09/03/2015, of his determination to close the following roads to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

Hunt Road, between Marathon-Edenton Road and the Brown County Line on Hunt Road in Wayne Township, for roadway repairs, **beginning Monday, 09/14/15 through Friday, 09/18/15,** as depicted on the **Hunt Road Roadway Repairs Detour Map** included therewith

Johnson Road, between 6809 and 6818 Johnson Road in Wayne Township, **was closed on Thursday, 09/03/15 and will remain closed until further notice, due to structure failure of Bridge Number T148-0.31,** with the detour therefore as depicted on the **Johnson Road Bridge No. T148-0.31 Detour Map** included therewith

7. IN RE: BOARD OF COUNTY COMMISSIONERS...SATISFACTION OF MORTGAGE RELATIVE TO THE CLERMONT COUNTY COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP)...15-0826-002...

Recommendation of Marshall McCachran, Assistant Prosecuting Attorney, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute a Satisfaction of Mortgage, certifying that the terms of the mortgage and promissory note is secured, as dated, have been satisfied, and authorizing the Recorder to release the said mortgage of record for the following property, as it relates to the Clermont County Community Housing Improvement Program (CHIP) as outlined below:

Name/Address	Parcel Number	Recorded/Dated
Keith Hofacker and Toni McQuitty 648 Arlington Drive Cincinnati, Ohio 45244	41-41-46A-101	Dated: 09-22-2006 Recorded: 10-26-2006 Official Record Book: 2017 Pages: 2244-2247

8. IN RE: BOARD OF COUNTY COMMISSIONERS...AUTHORIZATION FOR THE ISSUANCE OF PROCUREMENT CARDS FOR TWO EMPLOYEES OF THE CLERMONT COUNTY COURT OF COMMON PLEAS AND TWO EMPLOYEES OF THE CLERMONT COUNTY MENTAL HEALTH AND RECOVERY BOARD AND EXECUTION OF THE REQUESTS FOR THE ISSUANCE OF PROCUREMENT CARD RELATIVE THERETO PURSUANT TO THE CLERMONT COUNTY PROCUREMENT CARD POLICY AND PROCEDURES FOR SAME...14-0729-001...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize the issuance of Procurement Cards for Gary Scalf and Diana Owens, two employees of the Clermont County Court of Common Pleas and Bethany Throckmorton and Patricia Foxton, two employees of the Clermont County Mental Health and Recovery Board and to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Requests for the Issuance of Procurement Card relative thereto, pursuant to the Clermont County Procurement Card Policy and Procedures adopted by the Board of County Commissioners on 06/22/05 and subsequently amended on 03/28/07 and 09/24/14.

9. IN RE: BOARD OF COUNTY COMMISSIONERS...TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...14-1222-003...

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program and to authorize reimbursement in the amount as outlined below, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

Department/Employee	Course Name(s)	Amount
Clermont County Water Resources Department James Boyd II	Research for Technical and Applied Studies Writing and Rhetoric II	\$1,644.75

10. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2015...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 165-14**) for Fiscal Year 2015, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2015

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Juvenile Court	\$ 3,513.00
	REGULAR SALARY	
	1000 - 02 - 14 - 271000 - 511200 -	
GENERAL FUND	Juvenile Court	\$ 3,658.00
	MAGISTRATE SALARY	
	1000 - 02 - 14 - 271000 - 511400 -	
GENERAL FUND	Juvenile Detention	\$ 6,967.00
	REGULAR SALARY	
	1000 - 04 - 14 - 281000 - 511200 -	
GENERAL FUND	Juvenile Probation	\$ 3,735.00
	REGULAR SALARY	
	1000 - 04 - 14 - 282000 - 511200 -	

REIMBURSEMENT OF FUNDS FOR FISCAL YEAR 2015

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT</u>
<u>FUND - OBJECT - ACCOUNT</u>	<u>FUND - OBJECT - ACCOUNT</u>	
CHILDRENS SERVICES	PUBLIC ASSISTANCE	\$ 416,518.01
REIMBURSEMENTS OUT SPEC REV	REIMBURSEMENTS IN FROM SP REV	
2402 - 06 - 01 - 085000 - 703200 -	2401 - 06 - 01 - 081000 - 483200 -	
PUBLIC ASSISTANCE	CHILDRENS SERVICES	\$ 20,414.79
REIMBURSEMENTS OUT SPEC REV	REIMBURSEMENTS IN FROM SP REV	
2401 - 06 - 01 - 081000 - 703200 -	2402 - 06 - 01 - 085000 - 483200 -	
PUBLIC ASSISTANCE	CHILDRENS SERVICES	\$ 1,070.71
REIMBURSEMENTS OUT SPEC REV	REIMBURSEMENTS IN FROM SP REV	
2401 - 06 - 01 - 081000 - 703200 -	2402 - 06 - 01 - 085000 - 483200 -	

11. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

CLERMONT COUNTY COURT OF COMMON PLEAS/ADULT PROBATION DEPARTMENT

Julie Frey: Two (2) days – Columbus, Ohio – Ohio Justice Alliance for Community Corrections – 29th Annual Conference – Total expenses for lodging (\$107.00), meals (\$92.00), mileage (\$140.30), registration (\$225.00), and other (\$20.00) estimated not to exceed \$584.30.

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CLERMONT COUNTY MUNICIPAL COURT

Magistrate Anita Bechmann: One (1) day – Columbus, Ohio – Supreme Court of Ohio-Judicial Academy Course entitled: “Traffic Law-2015” – Total expenses for mileage (\$130.00), and registration (\$50.00) estimated not to exceed \$180.00.

Magistrate Christopher Bazeley: Four (4) days – Columbus, Ohio – Ohio Association of Magistrates-Fall Conference 2015 – Total expenses for lodging (\$352.50), meals (\$224.00), mileage (\$150.00), and registration (\$350.00) estimated not to exceed \$1,076.50.

PROSECUTING ATTORNEY

Mary Lynne Birck: One (1) day – Lebanon, Ohio – Warren County Board of Elections-District #4 Meeting – Total expenses for mileage (\$35.65) estimated not to exceed \$35.65.

G. Ernie Ramos, Jr.: One (1) day – Cincinnati, Ohio – National Business Institute Continuing Legal Education Seminar entitled: “Land Use Law: Current Issues in Subdivision, Annexation and Zoning” – Total expenses for mileage (\$34.50), and registration (Essential Pass Purchased Previously), and other (\$20.00) estimated not to exceed \$54.50.

Mary Lynne Birck: One (1) day – Columbus, Ohio – Clemans, Nelson & Associates, Inc. Seminar entitled: “Critical Labor Relations Issues for Public Employers” – Total expenses for mileage (\$139.15), and registration (\$189.00) estimated not to exceed \$328.15.

COUNTY SHERIFF

Three Undercover Officers: Three (3) days – Columbus, Ohio – Ohio Bureau of Criminal Investigation Training entitled “ACS (Authorized Central Storage) Container Class” on the Mitigation and Packaging of Hazardous Materials at Scene Locations of Methamphetamine Labs – Total expenses for lodging (\$534.00), and meals (\$504.00) estimated not to exceed \$1,038.00.

Albert J. Rodenberg, Jr.: One (1) day – Wilmington, Ohio – CORSA (County Risk Sharing Authority) Regional Training Program for Peace Officers/Corrections – Total expenses for registration (\$25.00) estimated not to exceed \$25.00.

DEPARTMENT OF PUBLIC SAFETY SERVICES

Markie Planck and Amber Reed: Three (3) days – Hamilton, Ohio – Emergency Medical Dispatcher (EMD) 13.0 Certification Training Course – Total expenses for meals (\$306.00), and registration (\$700.00) estimated not to exceed \$1,006.00.

Kristina Gearhart, Markie Planck, and Amber Reed: Five (5) days – Lawrenceburg, Indiana – Association of Public Safety Communications Officials (APCO) Basic Telecommunicator 1, 6th Edition, Training Course – Total expenses for meals (\$690.00), and registration (\$987.00) estimated not to exceed \$1,677.00.

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Debby Beck: One (1) day – London, Ohio – County Loss Control Coordinators Association of Ohio (CLCCA) Fall 2015 Meeting – Total expenses for registration (\$25.00) estimated not to exceed \$25.00.

12. IN RE: PERSONNEL ACTIONS...